

BUNN TOWN COUNCIL
Regular Meeting Minutes
January 3, 2022
6:00PM ZOOM

The Town of Bunn Board of Commissioners held their regular monthly meeting at 6:00 PM on January 3, 2022 via ZOOM.

The members of the council present included Mayor Marsha Strawbridge, and Commissioners Don Mitchell, Mack Jones, Sherry Mercer and Nicole Brantley.

Town of Bunn staff present was Town Administrator Pamela Perry, Police Chief Steven Massey, Public Works Director Tony Lowery and Zoning Administrator with Kerr Tar, Frank Frazier.

Guest present included Carey Johnson with The Franklin Times.

Call to Order – Mayor Marsha Strawbridge called the meeting to order at 6:00PM.

Mayor Marsha Strawbridge asked for a motion to approve the minutes from December. Commissioner Mitchell made the motion to approve December's minutes and Commissioner Brantley seconded the motion. All agreed.

Old Business:

New Town Hall is still tabled.

New Business:

Information Technology Use and Data Breach Policy, Whistleblower & Fraud Reporting Policy. Police Chief Steven Massey is applying for police equipment grant in the amount of \$24,000.00. These policies were needed to complete the process. The Town of Bunn does not have this in place at this time. The Board reviewed each policy and asked to change to reporting to Town Administrator instead of Chief Steven Massey in the Whistleblower and Fraud Reporting Policy. Mayor Strawbridge asked for a motion to make this change. Commissioner Mitchell made the motion to make the change. Commissioner Mercer seconded the motion. All agreed. Mayor Strawbridge asked for a motion to accept policies. Commissioner Mercer made the motion to accept the policies. Commissioner Mitchell seconded the motion. All agreed.

Budget Amendment 3- The Board reviewed the budget amendment presented to them to help keep the budget correct. After reviewing Mayor Strawbridge asked for a motion to approve the budget amendment. Commissioner Mercer made the motion to approve the policies. Commissioner Mitchell seconded the motion to approve. All agreed.

Reports:

Planning and Zoning Board Update: Chairman Russell Volmer reported that the Planning and Zoning Board did not meet in December but was planning on meeting January 18th at 6PM. They would be reviewing the Comprehensive Plan, Nuisance Ordinance and Hardees.

ABC Board Update: Rich Henn was unable to attend but had sent an email reporting that their December sales were \$141.00.00, the largest month ever.

Public Work: Director Tony Lowery reported that they had to do some repairs at Carolina Lift station. They had to put agitators in. He was working with Hardee's representatives with their utilities and sewer tap. He has had 5 locates with 811. All state reports have been completed and turned in. The Christmas lights were being taken down as well.

Police Chief- Steven Massey reviewed his monthly report and yearly stats.

Public Comments: Commissioner Jones thanked everyone for the flowers and prayers during his sisters passing. Town Administrator Pamela Perry mentioned that the Towns audit would be starting the following week. Commissioner Mercer would like to see about getting lights outside of the Town Hall. Commissioner Brantley also thanked everyone for their kindness during the passing of her mother.

Mayor Strawbridge asked for a motion to adjourn. Commissioner Jones made the motion to adjourn. Commissioner Mercer seconded the motion. All agreed.

Adjourned

Respectfully Submitted

Pamela Perry
Town Administrator CMC NCCMC

Marsha Strawbridge
Mayor